



MINUTES

Organizational Meeting
Village of Clyde

Monday, October 16, 2023 at 6:00 p.m.– via Zoom in
accordance with Section 18 of the Council
Procedural Bylaw 2022-12-01

COUNCIL PRESENT

Charis AGUIRRE
Alma CRUISE IRWIN
Donna MOORE
Alex STREMBESKY

COUNCIL ABSENT

None

IN ATTENDANCE

Jaye Parrent, Chief Administrative Officer
Megan Brill, Finance and Executive Assistant

DELEGATION, RESIDENTS AND PUBLIC

Ken Wassing – Resident
Art Purdy - Resident
Karen Lennox – Resident
Elizabeth Giroux – Resident
Gerald Giroux – Resident

CALL TO ORDER

CAO Jaye Parrent called the meeting to order at 6:05 p.m.

NOMINATION OF MAYOR

CAO Jaye Parrent called for nominations for Mayor.

Councillor Donna Moore nominated Councillor Charis Aguirre.
Councillor Alma Cruise Irwin seconded to nominated Councillor Charis Aguirre.
Nominations were called for a second time.
Nominations were called for a third and final time.
Nominations ceased.
CAO Jaye Parrent declared Village of Clyde Mayor for the term of October 16, 2023,
through October 21, 2024 as Charis Aguirre by acclamation.

CAO Jaye Parrent turned the meeting over to Mayor Aguirre.

NOMINATION FOR DEPUTY MAYOR MAYOR

Mayor Aguirre called for nominations for Deputy Mayor.

Councillor Donna Moore nominated Councillor Alma Cruise Irwin.
Nominations were called for a second time.
Nominations were called for a third and final time.
Nominations ceased.

Mayor Aguirre declared Councillor Alma Cruise Irwin as Deputy Mayor, by acclamation for the term of October 16, 2023, through October 21, 2024.

APPOINTMENT OF AUDITOR *Resolution No. 117-2023* Moved by: A. Strembesky
RESOLVED THAT Friesen Viney Stasiuk Chartered Accountants be appointed the Auditor for the Village of Clyde the period of October 16, 2023 to October 21, 2024.
CARRIED.

APPOINTMENT OF MUNICIPAL ASSESSOR *Resolution No. 118-2023* Moved by: A. Cruise Irwin
RESOLVED THAT Justin Goudreau of Municipal Assessment Services Group Inc. be appointed the Municipal Assessor for the Village of Clyde for the period of October 16, 2023 to October 21, 2024.
CARRIED.

APPOINTMENT OF LAW FIRMS *Resolution No. 119-2023* Moved by: D. Moore
RESOLVED THAT Brownlee LLP, Reynolds Mirth Richards and Farmer LLP, Driessen Derudder and PT Law be appointed the law firms for the Village of Clyde for the period of October 16, 2023 to October 21, 2024.
CARRIED

APPOINTMENT OF MUNICIPAL PLANNER *Resolution No. 120-2023* Moved by: A. Strembesky
RESOLVED THAT Municipal Planning Services (2009) Ltd. be appointed as the Municipal Planner for the Village of Clyde for the period of October 16, 2023 to October 21, 2024.
CARRIED

APPOINTMENT OF SUBDIVISION AUTHORITY *Resolution No. 121-2023* Moved by: D. Moore
RESOLVED THAT Municipal Planning Services (2009) Ltd. be appointed as the Subdivision Authority for the Village of Clyde for the period of October 16, 2023 to October 21, 2024.
CARRIED

APPOINTMENT OF SAFETY CODES INSPECTOR *Resolution No. 122-2023* Moved by: A. Cruise Irwin
RESOLVED THAT Inspections Group be appointed as the Safety Codes Inspector for the Village of Clyde for the period of October 16, 2023 to October 21, 2024.
CARRIED

APPOINTMENT OF SUBDIVISION & DEVELOPMENT APPEAL BOARD *Resolution No. 123-2023* Moved by: D. Moore
RESOLVED THAT Council appoint the Westlock County Subdivision Appeal Board Members to act on the Village of Clyde's behalf in the event there is a need for a Subdivision and Appeal Board hearing for the period of October 16, 2023 to October 21, 2024.
CARRIED

APPOINTMENT OF ASSESSMENT REVIEW BOARD MEMBERS *Resolution No. 124-2023* Moved by: A. Cruise Irwin
RESOLVED THAT Council appoint Westlock County Assessment Review Board Members to act on the Village of Clyde's behalf in the event there is a need for an Assessment Board hearing for the period of October 16, 2023 to October 21, 2024, or such a time that a regional Assessment Review Board is established.

APPOINTMENT OF DEVELOPMENT OFFICER *Resolution No. 125-2023* Moved by: A. Cruise Irwin
RESOLVED THAT Jaye Parrent be appointed the Development Officer for the Village of Clyde for the period of October 16, 2023 to October 21, 2024.
CARRIED

SIGNING AUTHORITY

Resolution No. 126-2023

Moved by: D. Moore

RESOLVED THAT the signing authority for the Village of Clyde reflect Mayor Charis Aguirre or Deputy Mayor Alma Cruise Irwin AND Chief Administrative Officer Jennifer "Jaye" Parrent or the Finance and Executive Assistant Megan Brill for the period of October 16, 2023 to October 21, 2024.

CARRIED

MILEAGE ALLOWANCE

Resolution No. 127-2023

Moved by: A. Cruise Irwin

RESOLVED THAT Council maintain the mileage rates of \$0.61 per kilometer as Noted in the Council Renumeration and Village of Clyde Expense Policy 2022-11-01 for the period of October 16, 2023, to October 21, 2024.

CARRIED

FEES/COUNCIL HONORARIUM

Resolution No. 128-2023

Moved by: D. Moore

RESOLVED THAT Council to maintain the current Council Honorarium rates of \$800.00 per month for the position of Mayor and \$550.00 monthly per Councillor for the period of October 18, 2023, to October 21, 2024.

CARRIED

FINANCIAL INSTITUTION

Resolution No. 129-2023

Moved by: A. Cruise Irwin

RESOLVED THAT the financial institution for the Village of Clyde for the period of October 16, 2023, to October 21, 2023 be identified as ATB Financial.

CARRIED

SETTING OF COUNCIL REGULAR MEETING DATES

Resolution No. 130-2022

Moved by: A. Strembesky

RESOLVED THAT Council set Regular Meeting and Policy and Priorities Meeting dates for October 16, 2023- October 21, 2024, as attached and forming part of the minutes.

CARRIED

ADJOURNMENT

Mayor Aguirre adjourned the meeting at 6:21 p.m.

These minutes are approved on the 6th day of November 2023.



 Mayor



 CAO



**Schedule of Regular Council Meetings and Policy and Priority Meetings
November 2023 through October 2024**

All Meeting Scheduled for 6:00 p.m.

<u>Regular Meeting</u>	<u>Policy and Priority Meeting</u>
Monday, November 6, 2023	Monday, November 27, 2023
Monday, December 11, 2023	Monday, December 18, 2023
Monday, January 8, 2024	Monday, January 15, 2024
Monday, February 12, 2024	Monday, February 26, 2024
Monday, March 11, 2024	Monday, March 18, 2024
Monday, April 8, 2024	Monday, April 15, 2024
Monday, May 13, 2024	Monday, May 27, 2024
Monday, June 10, 2024	Monday, June 17, 2024
Monday, September 9, 2024	Monday, September 16, 2023
Monday, October 21, 2024	

**Organizational Meeting with Regular Meeting to Follow

**** Village of Clyde Organizational Meeting – Monday, October 21, 2024, at 6:00 p.m.****