



MINUTES

**Regular Meeting
Village of Clyde**

**Monday, May 16, 2022 at 6:00 p.m.– Council
Chambers**

The Village of Clyde Council, in the Province of Alberta, held their Regular meeting of Council in Council Chambers in the Village of Clyde.

COUNCIL PRESENT

Charis AGUIRRE, Mayor
Starla SYDIA, Councillor
Philip PETKAU, Councillor

IN ATTENDANCE

Jaye Parrent, CAO
Megan Brill, Finance and Executive Assistant

Donna MOORE, Councillor - Regrets

DELEGATION, RESIDENTS AND PUBLIC

Kristine Jean - Media

CALL TO ORDER

Mayor Aguirre called the meeting to order at 5:59 p.m.

ADOPTION OF THE AGENDA

Resolution No. 075-2022

Moved by: P. Petkau

RESOLVED THAT the agenda for the May 16, 2022, Regular Meeting of Council be adopted as presented.

CARRIED.

ADOPTION OF MEETING MINUTES

Resolution No. 076-2022

Moved by: S. Sydia

RESOLVED THAT the minutes of the Regular Meeting held April 11, 2022, be adopted as presented.

CARRIED.

PUBLIC HEARING

None.

DELEGATIONS

None.

PUBLICS CORNER

None.

OLD BUSINESS

Alberta Municipal Affairs

Resolution No. 077-2022

Moved by: S. Sydia

RESOLVED THAT Council adopt the Letter from Minister McIver Regarding Insufficient Nominations for the By-Election on March 22, 2022 as presented.

CARRIED.

RFD 2022-05-01
Village of Clyde By-Election

Resolution No. 078-2022

Moved by: S. Sydia

RESOLVED THAT Council calls for the Village of Clyde By-Election on July 11, 2022 which would establish a nomination day of June 13, 2022, as prescribed under Ministerial Order No. MSD: 020/22.

CARRIED.

RFD 2022-05-02
Returning Officer for
July 11, 2022 Municipal
Election

Resolution No. 079-2022

Moved by: P. Petkau

RESOLVED THAT Council appoint Ron Cust as Returning Officer and Megan Brill for Substitute Returning Officer for the by-election scheduled for July 11, 2022.

CARRIED.

RFD 2022-05-03
Special Ballot for Village
Of Clyde By-Election on
July 11, 2022

Resolution No. 080-2022

Moved by: S. Sydia

RESOLVED THAT Council allows for special mail in ballots for the Village of Clyde by-election scheduled for July 11, 2022.

CARRIED.

NEW BUSINESS
Report on Peace Officer
Services for April

Resolution No. 081-2022

Moved by: P. Petkau

RESOLVED THAT Council accept the report on Peace Officer Services for April 2022.

CARRIED.

RFD 2022-05-04
Deputy Director of
Emergency Management
(DDEM)

Resolution No. 082-2022

Moved by: P. Petkau

RESOLVED THAT Council appoint Megan Brill, Executive Assistant and Finance, as the Deputy Director of Emergency Management.

CARRIED.

RFD 2022-05-05
Revised 2022 Operating
Budget Consideration and
5 Year Capital Plan and
3 Year Operating Plan

Resolution No. 083-2022

Moved by: S. Sydia

RESOLVED THAT Council adopt the 2022 Revised Operating Budget as presented with Operating Budget Revenues noted as \$1,921,597.04 and Operating Expenses noted as \$1,920,328,97; and further approve the 2022-2026 Operating Plan and 2022-2027 Capital Plan as presented.

CARRIED.

RFD 2022-05-06
Proposed Signing Authority
Authority Policy 2022-05-01

Resolution No. 084-2022

Moved by: P. Petkau

RESOLVED THAT Council to adopt Village of Clyde Signing Authority Policy 2022-05-01 as presented.

CARRIED.

RFD 2022-05-07
Draft Rates of Taxation and
Unpaid Tax Penalty for the
Year 2022 By-Law No.
2022-05-01

Resolution No. 085-2022

Moved by: S. Sydia

RESOLVED THAT Council complete first reading of the draft Rates of Taxation and Unpaid Tax Penalty for the Year 2022 Bylaw No. 2022-05-01 as presented.

CARRIED.

Resolution No. 086-2022

Moved by: P. Petkau

RESOLVED THAT Council proceed with a second reading of the Rates of Taxation and Unpaid Tax Penalty for the Year 2022 Bylaw No. 2022-05-01.

CARRIED.

Resolution No. 087-2022 Moved by: C. Aguirre
RESOLVED THAT Council has unanimous consent to proceed with third reading of
the Rates of Taxation and Unpaid Tax Penalty for the Year 2022 Bylaw No.
2022-05-01.

CARRIED UNANIMOUSLY.

Resolution No. 088-2022 Moved by: S. Sydia
RESOLVED THAT Council proceed with a third and final reading of the Rates of
Taxation and Unpaid Tax Penalty for the Year 2022 Bylaw No. 2022-05-01.

CARRIED.

RFD 2022-05-08
Appointment of Designated
Officer Bylaw

Resolution No. 089-2022 Moved by: S. Sydia
RESOLVED THAT Council complete first reading of Bylaw 2022-05-02 to Establish
the Position of Designated Officer – Senior Legislative Advisor and CAO Support as
presented.

CARRIED.

Resolution No. 090-2022 Moved by: P. Petkau
RESOLVED THAT Council proceed with second reading of Bylaw 2022-05-02 to
Establish the Position of Designated Officer – Senior Legislative Advisor and CAO
Support.

CARRIED.

Resolution No. 091-2022 Moved by: C. Aguirre
RESOLVED THAT Council has unanimous consent to proceed with a third reading of
Bylaw 2022-05-02 to Establish the Position of Designated Officer Bylaw – Senior
Legislative Advisor and CAO Support.

CARRIED UNANIMOUSLY.

Resolution No. 092-2022 Moved by: S. Sydia
RESOLVED THAT Council proceed with the third and final reading of Bylaw
2022-05-02 to Establish the Position of Designated Officer – Senior Legislative
Advisor and CAO Support.

CARRIED.

RFD 2022-05-09
Revised Rates and Fees
Bylaw

Resolution No. 093-2022 Moved by: S. Sydia
RESOLVED THAT Council completes the first reading of the proposed Revised Rates
and Fees Bylaw 2022-05-03 as presented.

CARRIED.

Resolution No. 094-2022 Moved by: P. Petkau
RESOLVED THAT Council proceeds with a second reading of the Revised Rates and
Fees Bylaw 2022-05-03.

CARRIED.

Resolution No. 095-2022 Moved by: C. Aguirre
RESOLVED THAT Council proceeds has unanimous consent to proceed with third
reading of the Revised Rates and Fees Bylaw 2022-05-03.

CARRIED UNANIMOUSLY.

Resolution No. 096-2022

Moved by: S. Sydia

RESOLVED THAT Council proceeds with a third and final reading of the Revised Rates and Fees Bylaw 2022-05-03.

CARRIED.

**RFD 2022-05-10
Indigenous Cultural
Recognition**

Resolution No. 097-2022

Moved by: P. Petkau

RESOLVED THAT Council direct administration to organize a Treaty 6 flag raising event and schedule it for June 21, 2022 in recognition of National Indigenous Peoples Day; and further would like to include a Land Acknowledgement at our future meetings of Council and Council Committees; as well as to find other ways to show support of, and bring awareness to Indigenous culture in the community.

CARRIED.

CLOSED SESSION

None.

FINANCIALS

Resolution No. 098-2022

Moved by: S. Sydia

RESOLVED THAT Council have a discussion at the June Policy and Priorities meeting regarding CAO Thank You event for Ron Cust in recognition of his service to the community.

CARRIED.

Resolution No. 099-2022

Moved by: S. Sydia

RESOLVED THAT Council accept the bank reconciliation for April 2022, as presented.

CARRIED.

Resolution No. 100-2022

Moved by: P. Petkau

RESOLVED THAT Council accept the year-to-date trial balance to April 30, 2022, as presented.

CARRIED.

Resolution No. 101-2022

Moved by: P. Petkau

RESOLVED THAT Council accept the accounts payable Cheque Listing for April 2022, as presented.

CARRIED.

CAO REPORTS

Resolution No. 102-2022

Moved by: S. Sydia

RESOLVED THAT Council request that Administration bring the Fireworks Bylaw forward for discussion at the June Policy and Priorities Meeting.

CARRIED.

Resolution No. 103-2022

Moved by: S. Sydia

RESOLVED THAT Council accept the CAO Verbal Report for April 2022 and April 2022 Action List as presented.

CARRIED.

COUNCIL REPORTS:

Appointments:

Mayor Logan Aguirre

Clyde and District Ag Society – Next Meeting is May 25, 2022
Joint Services/Regional Collaboration – Nothing to report, no meeting held.
Regional Economic Development Committee – Nothing to report, no meeting held.
Municipal Planning Commission – Nothing to report, no meeting held.

Councillor Petkau

Homeland Housing – Meeting was held April 28, 2022.
Westlock Regional Waste Management Commission – Next meeting is May 4, 2022.

Councillor Sydia

Westlock and District FCSS – Next meeting is June 8, 2022.
Westlock Regional Water Services Commission – Next meeting is May 30, 2022

CORRESPONDENCE

Resolution No. 098-2022

Moved by: P. Petkau

RESOLVED THAT Council accept the correspondence from Angela of TaxService dated April 22, 2022 regarding Tax Arrears Recovery on Land.

CARRIED.

NEXT COUNCIL MEETING

June 13, 2022 – In person

**NEXT POLICY AND
PRIORITIES COMMITTEE
MEETING**

June 20, 2022 – via Zoom

ADJOURNMENT

The meeting was adjourned at 7:23 p.m.

These minutes approved the 13th day of June 2022.



Mayor



CAO