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## **MINUTES**

**Regular Meeting  
Village of Clyde**

**Monday, September 12, 2022, at 6:00 p.m. – In  
Council Chambers**

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The Village of Clyde Council, in the Province of Alberta, held their Regular meeting of Council in Council Chambers in the Village of Clyde.

### **COUNCIL PRESENT**

Charis AGUIRRE, Mayor  
Donna MOORE, Councillor  
Starla SYDIA, Councillor  
Philip PETKAU, Councillor

### **IN ATTENDANCE**

Jaye Parrent, CAO  
Megan Brill, Finance and EA – Recording Secretary

### **REGRETS**

Starla SYDIA, Deputy Mayor  
Alma CRUISE IRWIN, Councillor

### **DELEGATION, RESIDENTS AND PUBLIC**

Art Purdy - Resident  
Kristine Jean – Media

### **CALL TO ORDER**

Mayor Aguirre called the meeting to order at 6:03 p.m.

Mayor Aguirre delivered the Treaty Land Acknowledgement.

### **ADOPTION OF THE AGENDA**

#### ***Resolution No. 132 -2022***

Moved by: P. Petkau

RESOLVED THAT the agenda for the September 12, 2022, Regular Meeting of Council be adopted as presented.

CARRIED.

### **ADOPTION OF MEETING MINUTES**

#### ***Resolution No. 133-2022***

Moved by: D. Moore

RESOLVED THAT the minutes of the Regular Meeting held June 13, 2022, be adopted as presented.

CARRIED.

#### ***Resolution No. 134-2022***

Moved by: P. Petkau

RESOLVED THAT the minutes of the Special Meeting held June 20, 2022, be adopted as presented.

CARRIED.

### **PUBLIC HEARING**

Public Hearing for Public Notification Bylaw 2022-06-02 was held. No concerns were brought forward in advance of the meeting, nor were any concerns raised at the meeting.

**Resolution No. 135-2022**

Moved by: D. Moore

RESOLVED THAT there were no concerns presented and that the Public Hearing for the Public Notification Bylaw 2022-06-02 be closed at 6:06pm.

CARRIED.

**DELEGATIONS**

None.

**PUBLICS CORNER**

Art Purdy spoke to the excitement that the disc golf course has already seen a handful of golfers enjoy it. He also indicated that the Seniors Fall Suppers will be occurring once again on the last Thursday of each month.

**OLD BUSINESS**

**RFD 2022-09-01  
Summer Safety Campaign**

**Resolution No. 136-2022**

Moved by: P. Petkau

RESOLVED THAT direct Administration to maintain the speed bumps, seasonally from April to November (weather permitting), on 49<sup>th</sup> street and 50<sup>th</sup> avenue and further directs Administration to continue with the marketing strategy to promote safety in the community.

CARRIED

**Resolution No. 137-2022**

Moved by: D. Moore

RESOLVED THAT Council direct Administration to make contact with Alberta Transportation to inquire about the possibility of placing signage which indicates that there is a school zone on Highway 18 near Eleanor Hall.

CARRIED

**RFD 2022-09-02  
Public Notification Bylaw  
2022-06-02**

**Resolution No. 138-2022**

Moved by: P. Petkau

RESOLVED THAT being the Public Hearing for the Public Notification Bylaw 2022-06-02 has been held on September 12, 2022, Council complete the second reading of the Public Notification Bylaw 2022-06-02, as presented.

CARRIED.

**Resolution No. 139-2022**

Moved by: D. Moore

RESOLVED THAT Council complete the third and final reading of the Public Notification Bylaw 2022-06-02, as presented.

CARRIED.

**NEW BUSINESS**

**Report on Peace Officer  
Services for June, July  
and August 2022**

**Resolution No. 140-2022**

Moved by: P. Petkau

RESOLVED THAT Council accept the report on Peace Officer Services for June, July and August 2022, as presented.

CARRIED.

**Resolution No. 141-2022**

Moved by: D. Moore

RESOLVED THAT Council is comfortable with quarterly reports from the Peace Officers.

CARRIED.

**RFD 2022-09-03  
Potential Sale or Tender  
Of Unused Village Equipment**

**Resolution No. 142-2022**

Moved by: P. Petkau

RESOLVED THAT Council direct Administration to place the Village's Buhler Rough Cut Mower and Swisher Mower for sale using a tender bidding process.

CARRIED.

**RFD 2022-09-04  
in Light in the Alley  
Between 48<sup>th</sup> and 47<sup>th</sup>  
Street**

**Resolution No. 143-2022**

Moved by: D. Moore

RESOLVED THAT Council direct Administration to poll residents in the area for their perspective on the future of the yard light in the alley between 47<sup>th</sup> and 48<sup>th</sup> street and bring the results to Council for discussion and decision at a future meeting

of Council; and further resolve to take interim ownership of the yard light and place a shield on the light to minimize impact to adjacent residents until such decision can be made.

CARRIED.

*Art Purdy left the meeting at 6:34 p.m.*

**RFD 2022-09-05**  
***Dates and Time for Village***  
***2022/2023 Organizational***  
***Meeting and October***  
***Regular Meeting of Council***

**Resolution No. 144-2022**

Moved by: P. Petkau

RESOLVED THAT Council alter the regular meeting date to October 17, 2022 immediately following the 2022/2023 Organizational Meeting scheduled at 6:00 p.m; and further cancel the Policy and Priorities meeting scheduled on October 17, 2022.

CARRIED.

**RFD 2022-09-06**  
***Successive Responsibility***  
***Policy Revision***

**Resolution No. 145-2022**

Moved by: D. Moore

RESOLVED THAT Council read and adopt the Successive Responsibility Policy 2022-09-01, as presented.

CARRIED.

**RFD 2022-09-07**  
***Grand Opening and Ribbon***  
***Cutting for Disc Golf and***  
***Memorial Garden***

**Resolution No. 146-2022**

Moved by: D. Moore

RESOLVED THAT Council direct Administration to schedule the official Grand Opening and Ribbon Cutting Ceremonies for the Disc Golf and Memorial Garden until May 2023, weather permitting.

CARRIED.

**CLOSED SESSION**

**Resolution No. 147-2022**

Moved by: D. Moore

RESOLVED THAT Council enter closed session under FOIPP Section 16 and 24 – Potential Loss or Gain of a Third Party, Advice from Officials regarding Assessment Review Board Agreement with Capital Region Assessment Services Commission, FOIPP Section 16 and 24 – Potential Loss or Gain of a Third Party, Advice from Officials regarding Property Tax Abatement for Property located at 1453AJ, Block 1, Lot 19, relating to the land sale agreement; FOIPP Section 16– Potential Loss or Gain of a Third Party regarding Land Sale Condition Update for Property Located at 1453AJ, Block 1, Lot 13; FOIPP Section 16 and 24 – Potential Loss or Gain of a Third Party, Advice from Officials regarding Utility Account Debt Collection for the property located at Plan 1121NY, Block 6, Lot 6; FOIPP Section 16– Potential Loss or Gain of a Third Party regarding Update on Subdivision and Development Agreement Proposed Terms; and FOIPP Section 24 – CAO Dialogue regarding an update on the Village of Clyde Non-operating Landfill Phase II Environmental Assessment at 6:43 p.m.

CARRIED.

**Resolution No. 148-2022**

Moved by: D. Moore

RESOLVED THAT Council return to an open meeting at 7:21 p.m.

CARRIED.

*Kristine Jean returned to the meeting at 7:23 p.m.*

**Resolution No. 149-2022**

Moved by: D. Moore

RESOLVED THAT Council appoint and train our own Municipal Clerk and further direct Administration to complete the review of opportunities to regionalize the Assessment and Composite Assessment review boards and potential bylaw updates with Westlock County prior to deciding on how to proceed.

CARRIED.

**Resolution No. 150-2022**

Moved by: P. Petkau

RESOLVED THAT Council direct Administration to remove the municipal portion of the property taxes from tax roll 4500 for 2021 in the amount of \$666.67, the 2022

amount of \$800.00 and the property tax penalties in the amount of \$224.17 to reflect the verbal agreement with the former CAO, Ron Cust.

CARRIED.

**Resolution No. 151-2022**

Moved by: D. Moore

RESOLVED THAT Council direct Administration to begin the process to regain ownership of the lot located at 1453AJ, Block 1, Lot 13 to the Village from the current owner for \$13,000.00 less the deposit of \$1300.00 due to a default of Clause 4 in the offer to purchase agreement between the current owner and the Village of Clyde, which was accepted on June 18, 2021, which will be funded from general reserves

CARRIED.

**Resolution No. 152-2022**

Moved by: P. Petkau

RESOLVED THAT Council direct Administration to reverse the \$277.98 in penalties associated with utility account 43009004 and further direct Administration to write-off the remaining uncollectible balance of \$530.44 as bad debt due to foreclosure, which will bring utility account 43009004 to zero balance and the account will be closed.

CARRIED.

**FINANCIALS**

**Resolution No. 153-2022**

Moved by: P. Petkau

RESOLVED THAT Council accept the bank reconciliation for August 2022 as presented.

CARRIED.

**Resolution No. 154-2022**

Moved by: D. Moore

RESOLVED THAT Council accept August 31, 2022, Year to Date Trial Balance, as presented.

CARRIED

**Resolution No. 155-2022**

Moved by: P. Petkau

RESOLVED THAT Council accept the June 1 through August 31, 2022 Accounts Payable Cheque List, as presented.

CARRIED.

**CAO REPORTS**

**Resolution No. 156-2022**

Moved by: P. Petkau

RESOLVED THAT Council accept the CAO Verbal Report for August 2022 and August 2022 Action List as presented.

CARRIED.

**COUNCIL REPORTS**

*Appointments:*

*Mayor Logan Aguirre*

Clyde and District Ag Society – Next meeting is September 27, 2022  
Joint Services/Regional Collaboration – Nothing to report, no meeting held.  
Regional Economic Development Committee – Meeting was held September 13.  
Municipal Planning Commission – Nothing to report, no meeting held.

*Councillor Moore*

Intermunicipal Collaboration Framework – Nothing to report, no meeting held.  
Emergency Fire and Village Safety – Nothing to report, no meeting held  
Westlock Community Health Council – Nothing to report, no meeting held.  
Yellowhead Regional Libraries – Nothing to report, no meeting held.

*Councillor Petkau*

Homeland Housing – Meeting was held September 8, 2022.  
Westlock Regional Waste Management Commission – Nothing to report, no meeting held

*Councillor Sydia*

Westlock and District FCSS – Nothing to report, no meeting held  
Westlock Regional Water Services Commission – Nothing to report, no meeting held

**CORRESPONDENCE**

**Resolution No. 157-2022**

Moved by: D. Moore

RESOLVED THAT Council accepted the correspondence as follows;

- (a) Correspondence from Shadow Minister for Rural Economic Development and Rural Broadband Strategy, Shannon Stubbs, M.P dated June, 2022 regarding the unjust level of support from the Federal Government provided to rural municipalities;
- (b) Correspondence from Maryanne King, Policy Advisor for the National Police Federation dated July 7, 2022 regarding a Call to Action to the Government of Alberta;
- (c) Correspondence from Alberta Pension Services Corporation regarding the LAPP Compliance Report for 2021 Annual Pension Year dated July 14, 2022;
- (d) Correspondence from Kelly Palichuk of Yellowhead Regional Library dated July 19, 2022 regarding the Yellowhead Regional Library partnership, the 2021 Annual Report and the 2023-2025 Strategic Plan;
- (e) Correspondence from Jocelyn Lanovaz, Deputy Mayor for the Village of Mannville and Alberta Municipalities Director for Villages East dated July 20, 2022 regarding a Summer/Fall Visit to Alberta Municipalities Members in 2022.
- (f) Correspondence from Alberta Municipalities dated August 16, 2022, regarding the official statement of response to the Government of Alberta's deployment plan for provincial police service;
- (g) Correspondence from Minister Shandro dated August 18, 2022 Regarding the Alberta Police Force Deployment Model;
- (h) Correspondence from Mayor Debora Dueck of the Town of Tofield dated August 23, 2022 regarding the Victims Services Redesign;
- (i) Correspondence from Minister Shandro to Mayor of Tofield, Debra Dueck dated August 26, 2022 in response to the concerns related to the Victims Services Redesign;
- (j) Newsletter from the Honourable Jason Copping, Minister of Health, regarding the Health Engagement Tour Update for August 2022.

CARRIED.

**NEXT COUNCIL MEETING**

October 17, 2022 – Following the Organizational Meeting at 6:00 p.m.



**NEXT POLICY AND PRIORITIES COMMITTEE MEETING**

To be determined following the Organizational Meeting on October 17, 2022

**ADJOURNMENT**

The meeting was adjourned at 7:51 p.m.

These minutes approved the 17<sup>th</sup> day of October 2022.

  
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 Mayor  
  
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 CAO