



## **MINUTES**

**Regular Meeting  
Village of Clyde**

**Monday, September 11, 2023, at 6:00 p.m.– Council  
Chambers**

The Village of Clyde Council, in the Province of Alberta, held their Regular meeting of Council in Council Chambers.

### **COUNCIL PRESENT**

Charis AGUIRRE, Mayor  
Alma CRUISE IRWIN, Deputy Mayor  
Alex STREMBESKY, Councillor

### **IN ATTENDANCE**

Jaye Parrent, CAO  
Megan Brill, Finance and Executive Assistant – Recording Secretary

### **DELEGATION, RESIDENTS AND PUBLIC**

### **REGRETS:**

Donna MOORE, Councillor

### **CALL TO ORDER**

Mayor Aguirre called the meeting to order at 6:03 p.m.

Mayor Aguirre delivered the Treaty Land Acknowledgement.

### **ADOPTION OF THE AGENDA**

#### ***Resolution No. 100-2023***

RESOLVED THAT the agenda for the September 11, 2023, Regular Meeting of Council be adopted as presented.

Moved by: A. Cruise Irwin

CARRIED.

### **VERBAL UPDATE OF COUNCIL RESIGNATION**

#### ***Resolution No. 101-2023***

RESOLVED THAT the verbal update of Councillor Petkau's resignation provided be accepted by Council as information.

Moved by: A. Strembesky

CARRIED.

### **ADOPTION OF MEETING MINUTES**

#### ***Resolution No. 102-2023***

RESOLVED THAT the minutes of the Regular Meeting of Council held on June 12, 2023 and the Special Meeting held on June 21, 2023, be adopted as presented

Moved by: A. Cruise Irwin

CARRIED.

### **PUBLIC HEARING**

None.

### **DELEGATIONS**

None.

### **OLD BUSINESS**

**Follow Up on Speeding  
Concern on 47 Ave and  
Village Truck Route**

#### ***Resolution No.103-2023***

RESOLVED THAT Council request that Administration request feedback from Community Peace Officers Sergeant Devos and Officer Whiting relating to advice and recommendations to further mitigate speeding on 47<sup>th</sup> avenue and the Village truck route.

Moved by: A. Cruise Irwin

CARRIED.

## **NEW BUSINESS**

### ***RFD 2023-09-01 Committee Appointments***

#### **Resolution No. 104-2023**

Moved by: A. Strembesky

RESOLVED THAT Council alter the Committee appointments to fill the vacant positions as indicated on the Committee Appointments September 11 – December 11, 2023 which is attached to and forms part of these minutes.

CARRIED.

### ***RFD 2023-09-02 Village of Clyde By-Election***

#### **Resolution No. 105-2023**

Moved by: A. Cruise Irwin

RESOLVED THAT call for a By-election on November 20<sup>th</sup>, 2023, which establishes a nomination day of October 23, 2023; and further appoints the Returning Officer as Megan Brill and the Substitute Returning Officer as Jaye Parrent.

CARRIED.

### ***RFD 2023-09-03 Special Ballot of Village Of Clyde By-election***

#### **Resolution No. 106-2023**

Moved by: A. Strembesky

RESOLVED THAT Council allow for Special Mail-in Ballots for the Village of Clyde By-election scheduled for November 20, 2023.

CARRIED.

### ***RFD 2023-09-04 October Organizational And Regular Meeting***

#### **Resolution No. 107-2023**

Moved by: A. Cruise Irwin

RESOLVED THAT Council alter the October Regular Meeting date to October 16, 2023 immediately following the 2023/2024 Organizational Meeting; and further reschedule the Policy and Priorities Meeting to October 23, 2023.

CARRIED.

### ***RFD 2023-09-05 Emergency Management Plan***

#### **Resolution No. 108-2023**

Moved by: A. Strembesky

RESOLVED THAT Council adopt the Village of Clyde Municipal Emergency Management Plan, as presented; recognizing that it will be reviewed annually and updates will be completed as necessary.

CARRIED.

## **CLOSED SESSION**

#### **Resolution No. 109-2023**

Moved by: A. Cruise Irwin

RESOLVED THAT Council enter closed session under FOIP Section 17 – Potential Disclosure Harmful to Personal Privacy, and FOIP Section 24, Advice from Officials; FOIP Section 16, 23 and 24 – Potential Loss or Gain of a Third Party, Local Public Body Confidences, Advice from Officials; FOIP Section 23 and 24 – Local Public Body Confidences, and Advice from Officials at 6:45 p.m.

CARRIED.

#### **Resolution No. 110-2023**

Moved by: A. Strembesky

RESOLVED THAT Council return to an open meeting at 8:43 p.m.

CARRIED.

#### **Resolution No. 111-2023**

Moved by: A. Strembesky

RESOLVED THAT Council direct Administration to share the closed session report in confidence with the Clyde and District Ag. Society President under FOIP Section 16 – Potential Loss or Gain of a Third Party and FOIP Section 17 – Disclosure Harmful to Personal Privacy and FOIP Section 24 – Advice from Officials, as amended.

CARRIED.

#### **Resolution No. 112-2023**

Moved by: A. Strembesky

RESOLVED THAT Council direct Administration send a letter to complainant noting the concern has been addressed within the scope of best practice, and the concern is considered closed.

CARRIED.

#### **Resolution No. 113-2023**

Moved by: A. Cruise Irwin

RESOLVED THAT Council direct Administration to secure the services of an engineering firm as a second opinion to develop a drainage report for the area of lots

11,12and 13, block 10 plan 762106, which will include recommendations to address the concerns up to a maximum of \$10,000.00 plus GST.

CARRIED.

**Resolution No. 114-2023**

Moved by: A. Cruise Irwin

RESOLVED THAT Council direct Administration to begin the process to establish a Temporary Right of Way Access Bylaw for the parcel located at Plan 0220722, Block 14, Lot 4, Descriptive Plan 0220723, Block 3, Lot 3 for the purposes of undertaking a Phase II Environmental Assessment of the affected lands.

CARRIED.

**FINANCIALS**

**Resolution No. 115-2023**

Moved by: A. Cruise Irwin

RESOLVED THAT Council accept the bank reconciliation for June, July and August 2023, the year to August 31, 2023, Trial Balance and the Accounts Payable Cheque listing for June, July and August 2023 as presented; and further that Council direct Administration to alter the monthly financial reports to include only a written overview of financial activities and the Year-To-Date Trial Balance.

CARRIED.

**CAO REPORTS**

**Resolution No. 116-2023**

Moved by: A. Cruise Irwin

RESOLVED THAT Council accept the CAO Verbal Report and Action List for August 2023 as presented.

CARRIED.

**COUNCIL REPORTS**

*Appointments:*

*Mayor Logan Aguirre*

Joint Services/Regional Collaboration Committee – Next meeting September 20.  
Regional Economic Development Committee – Meeting was held September 6.

*Deputy Mayor Cruise Irwin*

Clyde and District Ag Society – Verbal report provided.  
Homeland Housing – Nothing to report, no meeting held  
Westlock and District FCSS – Verbal report provided.  
Municipal Planning Commission – Nothing to report, no meeting held.

*Councillor Moore*

Intermunicipal Collaboration Framework – Nothing to report, no meeting held.  
Yellowhead Regional Libraries – Nothing to report, no meeting held.

*Councillor Petkau*

Westlock Regional Waste Management Commission – Nothing to report, no meeting held.  
Westlock Regional Water Services Commission - Nothing to report, no meeting held.

**CORRESPONDENCE**

None.

**NEXT COUNCIL MEETING**

September 11, 2023, at 6:00 p.m.

**NEXT POLICY AND  
PRIORITIES COMMITTEE  
MEETING**

June 19, 2023 at 6:00 p.m.

**ADJOURNMENT**

The meeting was adjourned at 7:27 p.m.

These minutes approved the 16<sup>th</sup> day of October 2023.



# COUNCIL COMMITTEE APPOINTMENTS September 11, 2023 to December 11, 2023

Clyde and District Agricultural Society Box 250, Clyde, AB. T0G 0P0	Member: Alternate:	Alma Cruise Irwin
Homeland Housing Board Box 3096, 9922 103 St. Morinville, AB T8R 1R7	Member:	Alma Cruise Irwin
Intermunicipal Collaboration Framework	Member:	ALL COUNCIL
Joint Services/Regional Collaboration	Member:	ALL COUNCIL
Regional Economic Development	Member: Member:	Charis Aguirre D. Moore
Westlock FCSS Advisory Board #201, 10004 107 St. Westlock, AB T7P 2K8	Member: Alternate:	Alma Cruise Irwin Alex Strembesky
Westlock Regional Waste Management Authority Box 5219 Westlock, AB. T7P 2P4	Member: Alternate:	Charis Aguirre Alma Cruise Irwin
Westlock Regional Water Services Commission Box 190 Clyde, AB. T0G 0P0	Member:	Alex Strembesky
Yellowhead Regional Libraries Box 4270, 433 King Street, Spruce Grove, AB T7X 3B4	Member: Alternate:	Donna Moore Alma Cruise Irwin
<b>Internal Committees</b>		
Emergency, Fire and Village of Clyde Safety Committee	Chair: Member:	Donna Moore Alex Strembesky
Municipal Planning Commission	Member: Member: Member:	Alma Cruise Irwin Charis Aguirre Donna Moore