



MINUTES

**Organizational Meeting
Village of Clyde**

**Monday, October 21, 2024 at 6:00 p.m.– Council
Chambers**

COUNCIL PRESENT

Charis AGUIRRE
Alma CRUISE IRWIN
Danielle DILLMAN
Alex STREMBESKY

COUNCIL ABSENT

Donna MOORE

IN ATTENDANCE

Jaye Parrent, Chief Administrative Officer
Megan Brill, Finance and Executive Assistant

DELEGATION, RESIDENTS AND PUBLIC

Ron Herrmann
Lisa Joy - Media

CALL TO ORDER

CAO Jaye Parrent called the meeting to order at 6:00 p.m.

NOMINATION OF MAYOR

CAO Jaye Parrent called for nominations for Mayor.

Councillor Alma Cruise Irwin nominated Councillor Charis Aguirre.
Councillor Alex Strembesky seconded the nomination for Councillor Charis Aguirre.
Nominations were called for a second time.
Nominations were called for a third and final time.
Nominations ceased.

CAO Jaye Parrent declared Village of Clyde Mayor for the term of October 22, 2024, through October 19, 2025 as Charis Aguirre by acclamation.

Mayor Charis Aguirre swore the Oath of Office which was administered by Megan Brill.

CAO Jaye Parrent turned the meeting over to Mayor Aguirre.

NOMINATION FOR DEPUTY MAYOR MAYOR

Mayor Aguirre called for nominations for Deputy Mayor.

Councillor Danielle Dillman nominated Councillor Alma Cruise Irwin.
Councillor Alex Strembesky seconded the nomination for Councillor Cruise Irwin.
Nominations were called for a second time.
Nominations were called for a third and final time.

Nominations ceased.

Mayor Aguirre declared Councillor Alma Cruise Irwin as Deputy Mayor, by acclamation for the term of October 22, 2024, through October 19, 2025.

Councillor Cruise Irwin swore the Oath of Office which was administered by Megan Brill.

APPOINTMENT OF AUDITOR ***Resolution No. 147-2024*** Moved by: D. Dillman
RESOLVED THAT Friesen Viney Stasiuk Chartered Accountants be appointed the Auditor for the Village of Clyde the period of October 22, 2024 to October 19, 2025.
CARRIED.

APPOINTMENT OF MUNICIPAL ASSESSOR ***Resolution No. 148-2024*** Moved by: A. Cruise Irwin
RESOLVED THAT Justin Goudreau of Municipal Assessment Services Group Inc. be appointed the Municipal Assessor for the Village of Clyde for the period of October 22, 2024 to October 19, 2025.
CARRIED.

APPOINTMENT OF LAW FIRMS ***Resolution No. 149-2024*** Moved by: A. Cruise Irwin
RESOLVED THAT Brownlee LLP, Reynolds Mirth Richards and Farmer LLP, Driessen Derudder and PT Law be appointed the law firms for the Village of Clyde for the period of October 22, 2024 to October 19, 2025.
CARRIED

APPOINTMENT OF MUNICIPAL PLANNER ***Resolution No. 150-2024*** Moved by: D. Dillman
RESOLVED THAT Municipal Planning Services (2009) Ltd. be appointed as the Municipal Planner for the Village of Clyde for the period of October 22, 2024 to October 19, 2025.
CARRIED

APPOINTMENT OF SUBDIVISION AUTHORITY ***Resolution No. 151-2024*** Moved by: A. Strembesky
RESOLVED THAT Municipal Planning Services (2009) Ltd. be appointed as the Subdivision Authority for the Village of Clyde for the period of October 22, 2024 to October 19, 2025.
CARRIED

APPOINTMENT OF SAFETY CODES INSPECTOR ***Resolution No. 152-2024*** Moved by: A. Cruise Irwin
RESOLVED THAT Inspections Group be appointed as the Safety Codes Inspector for the Village of Clyde for the period of October 22, 2024 to October 19, 2025.
CARRIED

APPOINTMENT OF SUBDIVISION & DEVELOPMENT APPEAL BOARD ***Resolution No. 153-2024*** Moved by: D. Dillman
RESOLVED THAT Council appoint Tom Moore, Alma Cruise Irwin and the Westlock County and Village of Clyde Intermunicipal Subdivision Appeal Board Members to the Subdivision and Development Appeal Board (SDAB), with Megan Brake to be appointed as Clerk for the SDAB, with Lisa Schovanek as alternate Clerk for any Subdivision and Appeal Board hearing for the period of October 22, 2024 to October 19, 2025.
CARRIED

APPOINTMENT OF ASSESSMENT REVIEW BOARD MEMBERS ***Resolution No. 154-2024*** Moved by: A. Cruise Irwin
RESOLVED THAT Council appoint Westlock County Assessment Review Board Members to act on the Village of Clyde's behalf in the event there is a need for an Assessment Board hearing for the period of October 22, 2024 to October 19, 2025, or such a time that a regional Assessment Review Board is established.

**APPOINTMENT OF
DEVELOPMENT OFFICER**

Resolution No. 155-2024

Moved by: A. Cruise Irwin

RESOLVED THAT Jaye Parrent be appointed the Development Officer for the Village of Clyde for the period of October 22, 2024 to October 19, 2025.

CARRIED

SIGNING AUTHORITY

Resolution No. 156-2024

Moved by: A. Strembesky

RESOLVED THAT the signing authority for the Village of Clyde reflect Mayor Charis Aguirre or Deputy Mayor Alma Cruise Irwin AND Chief Administrative Officer Jennifer "Jaye" Parrent or the Finance and Executive Assistant Megan Brill (Brake) for the period of October 22, 2024 to October 19, 2025.

CARRIED

**RFD 2024-10-01 COUNCIL
REMUNERATION AND
VILLAGE EXPENSE POLICY
2024-05**

Resolution No. 157-2024

Moved by: A. Cruise Irwin

RESOLVED THAT Council adopt Council Member Remuneration and Village of Clyde Expense Policy 2024-05, as presented.

CARRIED

FINANCIAL INSTITUTION

Resolution No. 158-2024

Moved by: A. Cruise Irwin

RESOLVED THAT the financial institution for the Village of Clyde for the period of October 22, 2024 to October 19, 2025 be identified as ATB Financial.

CARRIED

**COUNCIL COMMITTEE
APPOINTMENTS**

Resolution No. 159-2024

Moved by: D. Dillman

RESOLVED THAT Council set the Council Committee Appointments for the period of October 21, 2024 to October 19, 2025, as attached and forming part of the minutes.

CARRIED

**SETTING OF COUNCIL
REGULAR MEETING DATES**

Resolution No. 160-2024

Moved by: D. Dillman

RESOLVED THAT Council set Regular Meeting and Policy and Priorities Meeting dates for October 21, 2024 to October 19, 2025, as attached and forming part of the minutes.

CARRIED

ADJOURNMENT

Mayor Aguirre adjourned the meeting at 6:13 p.m.

These minutes are approved on the 4th day of November 2024.



COUNCIL COMMITTEE APPOINTMENTS

October 22, 2024 -
October 19, 2025
(Or until Municipal Election Complete)

Clyde and District Agricultural Society Box 250, Clyde, AB. T0G 0P0	Member: Alternate:	Danielle Dillman
Homeland Housing Board Box 3096, 9922 103 St. Morinville, AB T8R 1R7	Member:	Alma Cruise Irwin
Intermunicipal Collaboration Framework	Member:	ALL COUNCIL
Joint Services/Regional Collaboration	Member:	ALL COUNCIL
Regional Economic Development	Member: Member:	Charis Aguirre Donna Moore
Westlock FCSS Advisory Board #201, 10004 107 St. Westlock, AB T7P 2K8	Member: Alternate:	Alma Cruise Irwin Alex Strembesky
Westlock Regional Waste Management Authority Box 5219 Westlock, AB. T7P 2P4	Member:	Charis Aguirre
Westlock Regional Water Services Commission Box 190 Clyde, AB. T0G 0P0	Member:	Alex Strembesky
Yellowhead Regional Libraries Box 4270, 433 King Street, Spruce Grove, AB T7X 3B4	Member: Alternate:	Donna Moore Alex Strembesky
Internal Committees		
Emergency, Fire and Village of Clyde Safety Committee	Chair: Member:	Donna Moore
Municipal Planning Commission	Member: Member: Member:	Charis Aguirre Donna Moore Danielle Dillman



Schedule of Regular Council Meetings and Policy and Priority Meetings
November 2024 through October 2025

All Meeting Scheduled for 6:00 p.m.

Regular Meeting

Policy and Priority Meeting

Monday, November 4, 2024

Monday, November 19, 2024

Monday, December 9, 2024

Monday, December 16, 2024

Monday, January 13, 2025

Monday, January 20, 2025

Monday, February 10, 2025

Monday, February 24, 2025

Monday, March 10, 2025

Monday, March 17, 2025

Monday, April 14, 2025

Monday, April 28, 2025

Monday, May 12, 2025

Monday, May 26, 2025

Monday, June 9, 2025

Monday, June 16, 2025

Monday, September 8, 2025

Monday, September 15, 2025

Monday, October 6, 2025

Monday, October 27, 2025

**Organizational Meeting with Regular Meeting to Follow

**** Village of Clyde Organizational Meeting – Monday, October 27, 2025 , at 6:00 p.m.****