



MINUTES

Organizational Meeting
Village of Clyde

Monday, October 17, 2022 at 6:00 p.m.– in Council
Chambers

COUNCIL PRESENT

Charis AGUIRRE
Alma CRUISE IRWIN
Donna MOORE
Philip PETKAU
Starla SYDIA – arrived at 6:37 p.m.

COUNCIL ABSENT

None

IN ATTENDANCE

Jaye Parrent, Chief Administrative Officer
Megan Brill, Finance and Executive Assistant

CALL TO ORDER

CAO Jaye Parrent called the meeting to order at 6:04 p.m.

NOMINATION OF MAYOR

CAO Jaye Parrent called for nominations for Mayor.

Councillor Alma Cruise Irwin nominated Councillor Charis Aguirre.
Councillor Donna Moore seconded to nominated Councillor Charis Aguirre.
Nominations were called for a second time.

Nominations were called for a third and final time.

Nominations ceased.

CAO Jaye Parrent declared Village of Clyde Mayor for the term of October 11, 2022, through October 16, 2023 as Charis Aguirre by acclamation.

Mayor Charis Aguirre was administered the Oath of Office by CAO Jaye Parrent and the same was Commissioned by Finance and Executive Assistant Megan Brill.

CAO Jaye Parrent turned the meeting over to Mayor Aguirre.

NOMINATION OF DEPUTY MAYOR

Resolution No. 158-2022

Moved by: D. Moore

RESOLVED THAT Nominations of Deputy Mayor be moved to the end of the agenda.

CARRIED.

APPOINTMENT OF AUDITOR

Resolution No. 159-2022

Moved by: A. Cruise Irwin

RESOLVED THAT Friesen Viney Stasiuk Chartered Accountants be appointed the Auditor for the Village of Clyde the period of October 17, 2022 to October 16, 2023.

CARRIED.

**APPOINTMENT OF
MUNICIPAL ASSESSOR**

Resolution No. 160-2022

Moved by: P. Petkau

RESOLVED THAT Municipal Assessment Services Group Inc. be appointed the Municipal Assessor for the Village of Clyde for the period of October 17, 2022 to October 16, 2023.

CARRIED.

**APPOINTMENT OF
LAW FIRMS**

Resolution No. 161-2022

Moved by: Alma Cruse Irwin

RESOLVED THAT Brownlee LLP, Reynolds Mirth Richards and Farmer LLP, Driessen Derudder and Properzi Tims be appointed the law firms for the Village of Clyde for the period of October 17, 2022 to October 16, 2023.

CARRIED

**APPOINTMENT OF
MUNICIPAL PLANNER**

Resolution No. 162-2022

Moved by: D. Moore

RESOLVED THAT Municipal Planning Services (2009) Ltd. be appointed as the Municipal Planner for the Village of Clyde for the period of October 17, 2022 to October 16, 2023.

CARRIED

**APPOINTMENT OF
SUBDIVISION AUTHORITY**

Resolution No. 163-2022

Moved by: P. Petkau

RESOLVED THAT Municipal Planning Services (2009) Ltd. be appointed as the Subdivision Authority for the Village of Clyde for the period of October 17, 2022 to October 16, 2023.

CARRIED

**APPOINTMENT OF
SAFETY CODES
INSPECTOR**

Resolution No. 164-2022

Moved by: A. Cruise Irwin.

RESOLVED THAT Inspections Group be appointed as the Safety Codes Inspector for the Village of Clyde for the period of October 17, 2022 to October 16, 2023.

CARRIED

**APPOINTMENT OF
COUNCIL COMMITTEES**

Resolution No. 165-2022

Moved by: D. Moore

RESOLVED THAT Council Committee appointments be appointed as stated in the listing attached to and forming part of these minutes for the period of October 17, 2022 to October 16 2023.

CARRIED

**APPOINTMENT OF
SUBDIVISION &
DEVELOPMENT APPEAL
BOARD**

Resolution No. 166-2022

Moved by: A. Cruise Irwin

RESOLVED THAT Council appoint the Westlock County Subdivision Appeal Board Members to act on the Village of Clyde's behalf in the event there is a need for a Subdivision and Appeal Board hearing for the period of October 17, 2022 to October 16, 2023.

CARRIED

**APPOINTMENT OF
DEVELOPMENT OFFICER**

Resolution No. 167-2022

Moved by: P. Petkau

RESOLVED THAT Jaye Parrent be appointed the Development Officer for the Village of Clyde for the period of October 17, 2022 to October 16, 2023.

CARRIED

SIGNING AUTHORITY

Resolution No. 168-2022

Moved by: S. Sydia

RESOLVED THAT the signing authority for the Village of Clyde reflect Mayor Charis Aguirre or Deputy Mayor Starla Sydia AND Chief Administrative Officer Jennifer "Jaye" Parrent or the Finance and Executive Assistant Megan Brill for the period of October 17, 2022 to October 16, 2023.

CARRIED

MILEAGE ALLOWANCE

Resolution No. 169-2022

Moved by: S. Sydia

RESOLVED THAT the mileage allowance for the Village of Clyde be set at \$0.610/km, matching the rates established by the Government of Canada, effective November 1, 2022 if the 2022 budget allows, or January 1, 2023, and further request that Administration bring a revision to Policy 2017-08, reflecting the

same to the November 2022 regular meeting, to be reviewed annually.

CARRIED

**FEES/COUNCIL
HONORARIUM**

Resolution No. 170-2022

Moved by: D. Moore

RESOLVED THAT Council to alter the current Council Honorarium rates of \$800.00 per month for the position of Mayor and \$550.00 monthly per Councillor effective January 1, 2023, and further request Administration to bring a revision to Policy 2017-08 reflecting the same to the November 2022 Regular Meeting of Council to be reviewed annually.

CARRIED

FINANCIAL INSTITUTION

Resolution No. 171-2022

Moved by: P. Petkau

RESOLVED THAT the financial institution for the Village of Clyde for the period of October 17, 2022, to October 16, 2023 be identified as ATB Financial.

CARRIED

**SETTING OF COUNCIL
REGULAR MEETING DATES**

Resolution No. 172-2022

Moved by: S. Sydia

RESOLVED THAT Council set Regular Meeting dates as the second Monday monthly at 6:00 p.m. and Committee of the Whole meeting as the third Monday monthly at 6:00 p.m.; and further, in the event that the meeting is scheduled for a statutory holiday, the meeting will be scheduled for 6:00 p.m. on the following business day.

CARRIED

**NOMINATION FOR
DEPUTY MAYOR
MAYOR**

Mayor Aguirre called for nominations for Deputy Mayor

Councillor Philip Petkau nominated Councillor Starla Sydia.

Nominations were called for a second time.

Councillor Alma Cruise Irwin seconded to nominated Councillor Starla Sydia.

Nominations were called for a third and final time.

Nominations ceased.

Mayor Aguirre declared Councillor Starla Sydia as Deputy Mayor, by acclamation for the term of October 11, 2022, through October 16, 2023 as Starla Sydia.

Deputy Mayor Starla Sydia was administered the Oath of Office by Mayor Aguirre and the same was commissioned by Finance and Executive Assistant Megan Brill.

ADJOURNMENT

Mayor Aguirre adjourned the meeting at 7:09 p.m.

These minutes are approved on the 14th day of November 2022.



Mayor



CAO



COUNCIL COMMITTEE APPOINTMENTS

October 17, 2022 to October 16, 2023

Clyde and District Agricultural Society Box 250, Clyde, AB. T0G 0P0	Member: Alternate:	Alma Cruise Irwin Philip Petkau
Homeland Housing Board Box 3096, 9922 103 St. Morinville, AB T8R 1R7	Member:	Philip Petkau
Intermunicipal Collaboration Framework	Member:	ALL COUNCIL
Joint Services/Regional Collaboration	Member:	ALL COUNCIL
Regional Economic Development	Member: Member:	Charis Aguirre Starla Sydia
Westlock FCSS Advisory Board #201, 10004 107 St. Westlock, AB T7P 2K8	Member: Alternate:	Starla Sydia Alma Cruise Irwin
Westlock Regional Waste Management Authority Box 5219 Westlock, AB. T7P 2P4	Member: Alternate:	Philip Petkau Alma Cruise Irwin
Westlock Regional Water Services Commission Box 190 Clyde, AB. T0G 0P0	Member:	Starla Sydia
Yellowhead Regional Libraries Box 4270, 433 King Street, Spruce Grove, AB T7X 3B4	Member: Alternate:	Donna Moore Alma Cruise Irwin
Internal Committees		
Emergency, Fire and Village of Clyde Safety Committee	Chair: Member: Member:	Starla Sydia Philip Petkau Donna Moore
Municipal Planning Commission	Member: Member: Member:	Alma Cruise Irwin Charis Aguirre Donna Moore
Technical Committee:		All of Council