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**MINUTES**  
Regular Meeting  
Village of Clyde

Monday, December 11, 2023, at 6:00 p.m. – Council  
Chambers

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**COUNCIL PRESENT**

Charis AGUIRRE, Mayor  
Alma CRUISE IRWIN, Deputy Mayor – Virtually  
Donna MOORE, Councillor  
Alex STREMBESKY, Councillor  
Danielle DILLMAN, Councillor

**IN ATTENDANCE**

Jaye Parrent, CAO  
Megan Brill, Finance and Executive Assistant – Recording Secretary

Delegation  
Staff Sergeant Jeff Sehn, Detachment Commander, Westlock RCMP

**CALL TO ORDER**

Mayor Aguirre called the meeting to order at 6:09 p.m.

Mayor Aguirre delivered the Treaty Land Acknowledgement.

**ADOPTION OF THE AGENDA**

**Resolution No. 163-2023** Moved by: D. Dillman  
RESOLVED THAT the agenda for the December 11, 2023, Regular Meeting be  
adopted as amended to include;  
Closed Session  
(a) FOIP Section 16 – Potential Loss or Gain of a Third Party, and FOIP Section 24.  
CARRIED.

**ADOPTION OF  
MEETING MINUTES**

**Resolution No. 164-2023** Moved by: D. Moore  
RESOLVED THAT the minutes of the Regular Meeting of Council and the  
Organizational Meeting held on November 6, 2023, be adopted as presented.  
CARRIED.

**PUBLIC HEARING**

None.

**DELEGATIONS**

Staff Sergeant Sehn, provided a quarterly report to Council and information of  
various programs and services available to the Westlock RCMP members,  
commencing at 6:11 p.m.

**Resolution No. 165-2023** Moved by: A. Strembesky  
RESOLVED THAT Council accept the presentation from Staff Sergeant Sehn.  
CARRIED.

Staff Sergeant Sehn left the meeting at 6:34 p.m.

**OLD BUSINESS**

None.

**NEW BUSINESS**

**RFD 2023-12-01**  
**Private Use of the Lagoon**  
**For Sewage Disposal**

**Resolution No.166-2023** Moved by: D. Moore  
RESOLVED THAT Council does not allow for private sewage disposal at the  
Village of Clyde municipal wastewater lagoon.  
CARRIED.

**RFD 2023-12-02**  
**2024 Operating and Capital**  
**Budget**

**Resolution No. 167-2023** Moved by: D. Moore  
RESOLVED THAT Council adopt the 2024 Operating Budget with a grand revenue  
of \$1,799,874.00 and grand expenditures of \$1,798,551.00; and the Capital Budget  
for 2024 with total revenue of \$519,434.00 and total expenditures of \$519,434.00.  
CARRIED.

**RFD 2023-12-03**  
**Borrowing Bylaw-2024**  
**Bylaw No. 2023-12-01**

**Resolution No. 168-2023** Moved by: D. Dillman  
RESOLVED THAT Council complete first reading of Bylaw 2023-12-01, Borrowing  
Bylaw 2024, being a bylaw to authorize a borrowing for the purpose of financing  
Operating expenditures.  
CARRIED.

**Resolution No. 169-2023** Moved by: D. Moore  
RESOLVED THAT Council complete second reading of Borrowing Bylaw 2024,  
Bylaw no. 2023-12-01.  
CARRIED.

**Resolution No. 170-2023** Moved by: C. Aguirre  
RESOLVED THAT Council has unanimous consent to proceed to third reading of  
Bylaw No. 2023-12-01.  
CARRIED UNANIMOUSLY

**Resolution No. 171-2023** Moved by: A. Strembesky  
RESOLVED THAT Council complete third and final reading of Borrowing Bylaw  
2024, Bylaw no. 2023-12-01.  
CARRIED.

**RFD 2023-12-04**  
**Rates Fees and Charges**  
**Bylaw No. 2023-12-02**

**Resolution No. 172-2023** Moved by: D. Moore  
RESOLVED THAT Council complete first reading of Bylaw 2023-12-02, Rates, Fees,  
and Charges Bylaw, being a bylaw to establish the rates, fees and charges for  
providing various municipal goods and services.  
CARRIED.

**Resolution No. 173-2023** Moved by: D. Dillman  
RESOLVED THAT Council complete second reading of Rates, Fees, and Charges  
Bylaw, Bylaw no. 2023-12-02.  
CARRIED.

**Resolution No. 174-2023** Moved by: C. Aguirre  
RESOLVED THAT Council has unanimous consent to proceed to third reading of  
Bylaw No. 2023-12-02.  
CARRIED UNANIMOUSLY

**Resolution No. 175-2023** Moved by: A. Cruise Irwin  
RESOLVED THAT Council complete third and final reading of Rates, Fees, and  
Charges Bylaw, Bylaw no. 2023-12-02.  
CARRIED.

**Resolution No. 176-2023** Moved by: A. Strembesky  
RESOLVED THAT Council move the January Regular Meeting of Council to January 15<sup>th</sup>, 2024, and cancel the January 15, 2024, Policy and Priorities meeting.  
CARRIED.

**RFD 2023-12-05**  
**Land Use Bylaw**  
**Bylaw No. 2023-12-03**

**Resolution No. 177-2023** Moved by: D. Moore  
RESOLVED THAT Council complete first reading of Land Use Bylaw, Bylaw No. 2023-12-03, being a bylaw to prohibit, regulate and control the use and development of land and buildings in the municipality, as amended to alter Section 4.2.2 to reflect following:  
*"Following establishment of the date, time and place for a Public Hearing, Village Administration shall issue a notice of Public Hearing in accordance with the Village Public Notification Bylaw" and strike items under 4.2.2 a. and b.*  
and further; that Council schedule a Public Hearing for January 15, 2024, at 6:00 p.m. in the Village of Clyde Council Chambers located at 4812-50 Street, in Clyde.

**CLOSED SESSION**

**Resolution No. 178-2023** Moved by: D. Dillman  
RESOLVED THAT Council enter closed session under (a) FOIP Section 16 – Potential Loss or Gain of a Third Party, and FOIP Section 24 – Advice from Officials, Advice From Officials at 6:51 p.m.  
CARRIED.

**Resolution No. 179-2023** Moved by: D. Moore  
RESOLVED THAT Council return to an open meeting at 7:02 p.m.  
CARRIED.

**Resolution No. 180-2023** Moved by: A. Strembesky  
RESOLVED THAT Council direct Administration to contact the owner of the property located at Plan 1453AJ, Block 4, Lots 19-23, to advise that Council recognizes the circumstances relating to lapsed development permit and will allow for the portable structure to remain on the lot for a period of six (6) months from December 11, 2023 or until it is sold, whichever is sooner, provided that the bus is moved and secured in the owners compound to the north of the primary structure by December 31, 2023.  
CARRIED.

**FINANCIALS**

**Resolution No. 181-2023** Moved by: D. Dillman  
RESOLVED THAT Council accept the Financial Report and Trial Balance Year to November 30, 2023, as presented.  
CARRIED.

**CAO REPORTS**

**Resolution No. 182-2023** Moved by: D. Dillman.  
RESOLVED THAT Council accept the CAO Verbal Report and Action List for November 2023, as presented.  
CARRIED.

**COUNCIL REPORTS**

*Appointments:*  
*Mayor Logan Aguirre*

Joint Services/Regional Collaboration Committee – Nothing to report.  
Regional Economic Development Committee – Next meeting is in January 2024.  
Westlock Regional Waste Management Commission – Meeting was held November 20, 2023.

*Deputy Mayor Cruise Irwin*

Homeland Housing – Nothing to report.  
Westlock and District FCSS – Meeting was held.  
Municipal Planning Commission – Nothing to report.

*Councillor Moore* Intermunicipal Collaboration Framework – Nothing to report.  
Yellowhead Regional Libraries – Meeting was held December 4, 2023  
Regional Economic Development Action Committee – Next meeting is January 2024  
Emergency Fire and Village of Clyde Safety – Nothing to report.

*Councillor Dillman* Clyde and District Agricultural Society – Meeting was held November 28, 2023.  
Annual General Meeting is scheduled for January 24, 2024.

*Councillor Strembesky* Westlock Regional Water Services Commission – Meeting was held November 15, 2023. The next meeting is scheduled for December 18, 2023.

**CORRESPONDENCE** None.

**NEXT COUNCIL MEETING** January 15, 2024, at 6:00 p.m.

**NEXT POLICY AND  
PRIORITIES COMMITTEE  
MEETING** February 26, 2024, at 6:00 p.m.

**ADJOURNMENT** The meeting was adjourned at 7:23 p.m.

These minutes approved the 15<sup>th</sup> day of January, 2024.

  
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Mayor  
  
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CAO