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## **MINUTES**

**Regular Meeting  
Village of Clyde**

**Monday, June 8, 2020 at 6:00 p.m.– Via Zoom**

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The Village of Clyde Council, in the Province of Alberta, held their Special meeting of Council via electronic means in accordance with the *Municipal Government Act RSA 2000, M-26* Section 19(1), and (COVID-18 Suppression) Regulation AR-50/2020 via “Zoom” web meeting platform.

### **COUNCIL PRESENT**

Christa CLAUSING, Mayor  
Nat DVERNICHUK, Deputy Mayor  
Arthur PURDY, Councillor  
Danielle DILLMAN, Councillor  
Doug NYAL, Councillor

### **IN ATTENDANCE**

Ron Cust, CAO  
Jaye Parrent, Finance and Assistant CAO

### **DELEGATION, RESIDENTS AND PUBLIC**

Marnie Hoetmer - Resident  
Jim Rau - Resident

### **CALL TO ORDER**

Mayor Clausing called the meeting to order at 6:08 p.m.

### **ADOPTION OF THE AGENDA** ***Resolution No. 091-2020***

Moved by: N. Dvernichuk

RESOLVED THAT the agenda for the June 8, 2020 regular meeting of council be adopted as presented.

CARRIED.

### **ADOPTION OF**

***Resolution No. 092-2020***

Moved by: D. Dillman

### **MEETING MINUTES**

RESOLVED THAT the minutes of the Regular Meeting held May 11, 2020 be adopted as presented.

CARRIED.

### **DELEGATIONS**

None.

### **PUBLICS CORNER**

None.

### **OLD BUSINESS**

*Village Parks and Community  
Space COVID-19 Closure*

***Resolution No. 093-2020***

Moved by: D. Dillman

RESOLVED THAT Council direct Administration to open the skatepark and playground area in the Village of Clyde once appropriate signage noting the COVID-19 guidelines for use at own risk have been developed and displayed.

CARRIED.

**Resolution No. 094-2020** Moved by: D. Nyal  
RESOLVED THAT Council maintain the closure of the Village of Clyde  
Campground for public use and request that Administration bring this item  
forward for consideration at the July 13, 2020 Regular Meeting of Council.  
CARRIED.

**Resolution No. 095-2020** Moved by: D. Nyal  
RESOLVED THAT Council advise of the re-opening of the Gymkhana grounds  
for use by the local Gymkhana Club while practicing proper social distancing  
measures and while following the direction of the Chief Medical Officer of  
Health and recommendations as developed by Alberta Health Services.  
CARRIED.

**RFD 2020-06-01**  
*FCSS Agreement and  
Administrative Memorandum  
Of Understanding,*

**Resolution No. 096-2020** Moved by: D. Nyal  
RESOLVED THAT Council direct Administration to execute the signing of the  
amended Westlock and District Family and Community Support Services  
Program Agreement between the Town of Westlock, Westlock County and the  
Village of Clyde; and further directs Village of Clyde CAO to sign off on the  
Administrative Memorandum of Understanding relating to the Joint Agreement  
For the delivery of a regional FCSS Program.  
CARRIED.

**NEW BUSINESS**  
*Utility System Update  
Briefing Note*

**Resolution No. 097-2020** Moved by: D. Nyal  
RESOLVED THAT Council direct accept the Utility Collection Principals  
Briefing Note and direct Administration to move forward with the process as  
as outlines therein.  
CARRIED.

**RFD 2020-06-02**  
*Rates of Taxation and  
Unpaid Tax Penalty for the  
Year 2020  
Bylaw No. 2020-06-01*

**Resolution No. 098-2020** Moved by: D. Dillman  
RESOLVED THAT Council complete first reading of the Rates of Taxation and  
Unpaid Tax Penalty for the Year 2020 Bylaw No. Bylaw No. 2020-06-01  
CARRIED.

**Resolution No. 099-2020** Moved by: C. Clausing  
RESOLVED THAT Council complete second reading of the Rates of Taxation  
and Unpaid Tax Penalty for the Year 2020 Bylaw No. Bylaw No. 2020-06-01  
CARRIED.

**Resolution No. 100-2020** Moved by: A. Purdy  
RESOLVED THAT Council provide unanimous consent to proceed with third  
reading of the Rates of Taxation and Unpaid Tax Penalty for the Year 2020  
Bylaw No. Bylaw No. 2020-06-01  
CARRIED.

**Resolution No. 101-2020** Moved by: N. Dvernichuk  
RESOLVED THAT Council complete third and final reading of the Rates of  
Taxation and Unpaid Tax Penalty for the Year 2020 Bylaw No. Bylaw No.  
2020-06-01  
CARRIED.

**RFD 2020-06-03**  
*Borderlands Emergency  
Emergency Management  
Mutual Aid Agreement*

**Resolution No. 102-2020** Moved by: D. Dillman  
RESOLVED THAT Council accept and execute signing of the Borderlands  
Emergency Management Mutual Aid Agreement as presented.  
CARRIED.

**RFD 2020-06-04**  
*Drainage Project Approval*

**Resolution No. 103-2020** Moved by: D. Nyal  
RESOLVED THAT Council approve the 2020 Drainage Projects proposed this year within the approved 2020 Capital budget which extends to project numbers DD-101-2020, DD102-2020, and projects DD104 through 108-2020, with an intent to revisit the need for project 103-2020 in the fall or the 2021 Capital Project year.

CARRIED.

**RFD-2020-06-05**  
*Sidewalk Capital Project  
Re-Allocation Approval*

**Resolution No. 104-2020** Moved by: D. Nyal  
RESOLVED THAT Council approve a re-allocation of funds for the 2020 Sidewalk and Road Rehabilitation Projects as follows:  
**2020 Sidewalk Budget Allocations Phase 2 & 3**

Jo's Concrete Projects as bid for 6 projects:( Awarded)	<b>\$13,280.00</b>
Tech Committee Instruction for Phase 3-50 <sup>th</sup> street additional work 2020 construction:	
Jo's Concrete Total as per new contract:	<b>\$123,109.80</b>
Rite-way Concrete Fire Station & Public Works (Awarded)	<b>\$136,389.80</b>
Contingency 2020 @ 2% of \$151,269.80	<b>\$14,880.00</b>
Adjusted Sidewalk projects 2020 Phase 2 & 3 not to exceed:	<b>\$3,023.96</b>
	<b>\$154,293.76</b>

**Total 2020 Proposed adjusted Sidewalk Capital Expenditure** **\$154,293.76** ;  
and further to re-allocate the 2019 MSI Capital Deferred Revenue of \$153,857.00 from the 2020 Water and Sewer Utility component of the 2020 Capital Budget to Sidewalk and Road Rehabilitation project Capital Budget allocation for 2020.

CARRIED.

**Resolution No. 105-2020** Moved by: D. Nyal  
RESOLVED THAT Council direct Administration to allocate up to \$20,000.00 from the re-allocated Sidewalk and Road Rehabilitation portion of the 2019 MSI Capital Funding to complete the sidewalk repairs from the senior citizens center to 47avenue.

CARRIED.

**CLOSED SESSION**

**Resolution No. 106-2020** Moved by: C. Clausing  
RESOLVED THAT Village of Clyde Council enter into to Closed Session under FOIP section 27(1), Privileged Information at 7:17 p.m.

CARRIED.

**Resolution No. 107-2020** Moved by: C. Clausing  
RESOLVED THAT Village of Clyde Council return to an open meeting at 8:18 p.m.

CARRIED.

**Resolution No. 108-2020** Moved by: A. Purdy  
RESOLVED THAT the Mayor and one Councillor investigate the complaint received in accordance with the Council Code of Conduct Bylaw No. 2018-03 and report to Council with the findings.

CARRIED.

**Resolution No. 109-2020** Moved by: D. Nyal  
RESOLVED THAT Council has reviewed the responses to the Briefing note which was submitted to the Westlock Regional Water Service Commission and directs Administration to provide a written response thanking them for the information.

CARRIED.

## **FINANCIALS**

### **Resolution No. 110-2020**

Moved by: D. Nyal

RESOLVED THAT Council accept the May 2020 Bank Reconciliation, May 2020 accounts payable Cheque list and May 31, 2020 Year to Date Trial Balance as presented.

CARRIED.

## **CAO REPORTS**

### **Resolution No. 111-2020**

Moved by: A. Purdy

RESOLVED THAT Council accept the CAO Report and Action List for May 2020 as presented.

CARRIED.

## **COUNCIL REPORTS**

Appointments:  
*Mayor Clausing*

Westlock FCSS – Meeting was held May 13, 2020. Next meeting Wednesday June 10, 2020.

Joint Services/Regional Collaboration Committee – Nothing to report, no meeting held.

Inter Collaborate Framework Committee – Nothing to report, no meeting held.

Fire, Emergency and Disaster Services – Nothing to report, no meeting held.

*Deputy Mayor Dvernichuk*

GROWTH ALBERTA – Nothing to report, no meeting held.

Joint Services /Regional Collaboration Committee – Nothing to report, no meeting held.

Yellowhead Regional Library – Next meeting is scheduled for June 22, 2020.

*Councillor Nyal*

Clyde and District Ag Society – Meeting held.

Homeland Housing Board – Nothing to report, no meeting held.

Inter Collaboration Framework – Nothing to report, no meeting held.

*Councillor Purdy*

Westlock Regional Waste Management Commission – Next meeting June 19, 2020.

Fire, Emergency and Disaster Services – Nothing to report, no meeting held.

*Councillor Dillman*

Westlock Regional Water Services Commission – Meeting was held on May 20, 2020. Next meeting is scheduled for June 24, 2020.

Fire, Emergency and Disaster Services – Nothing to report, no meeting held.

### **Resolution No. 112-2020**

Moved by: D. Dillman

RESOLVED THAT Council accept the Councillor reports as presented.

## **MEETINGS AND ITEMS FORTHCOMING**

Fire, Emergency and Disaster Service Meeting – To be held monthly on the second Tuesday of the month at 5:30 p.m., with the exception of the first meeting which will be held on Monday, June 16, 2020 at 5:30 p.m.

## **COUNCIL AGENDA AND REQUEST FOR DECISIONS**

None provided.

## **CORRESPONDENCE**

### **Resolution No. 113-2020**

Moved by: N. Dvernichuk

RESOLVED THAT Council accept the correspondence from AUPE dated May 15, 2020, Memorandum from the Chief Medical Officer of Health regarding Municipal Council and Committee Meeting dated May 26, 2020 and the email

correspondence from Ken Anderson of Municipal Affairs dated May 28, 2020 regarding Ministerial Order MAG:015/20 as presented.

CARRIED.

**NEXT COUNCIL MEETING**

Monday July 13, 2020 at 6:00 p.m.

**NEXT COMMITTEE OF THE WHOLE MEETING**

Monday June 22, 2020 at 6:00 p.m.

**ADJOURNMENT**

Mayor Clausen adjourned the meeting 8:42 p.m.

These minutes approved the 13<sup>th</sup> day of July 2020.

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Mayor

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CAO