



## **MINUTES**

**Regular Meeting  
Village of Clyde**

**Monday, April 20, 2020 – Via Zoom Meeting**

The Village of Clyde Council, in the Province of Alberta, held their Special meeting of Council via electronic means in accordance with the *Municipal Government Act RSA 2000, M-26* Section 19(1), and (COVID-18 Suppression) Regulation AR-50/2020 via “Zoom” web meeting platform.

### **COUNCIL PRESENT**

Christa CLAUSING, Mayor  
Nat DVERNICHUK, Deputy Mayor  
Arthur PURDY, Councillor  
Danielle DILLMAN, Councillor  
Doug NYAL, Councillor

### **IN ATTENDANCE**

Ron Cust, CAO  
Jaye Parrent, Finance and Assistant CAO

### **DELEGATION, RESIDENTS AND PUBLIC**

Tina Viney of Shoemaker, Viney and Friesen - Delegate  
Bev Pollard - Resident

Andreea Resmerita – Media - Arrived at 6:09 p.m.  
Jim Rau – Resident – Arrived 6:12 p.m.

### **CALL TO ORDER**

Mayor Clausing called the meeting to order at 6:00 p.m.

### **ADOPTION OF THE AGENDA** ***Resolution No. 052-2020***

Moved by: C. Clausing

RESOLVED THAT the agenda for the April 20, 2020 regular meeting of council be adopted as presented.

CARRIED.

### **ADOPTION OF** ***Resolution No. 053-2020***

Moved by: N. Dvernichuk

### **MEETING MINUTES**

RESOLVED THAT the minutes of the Regular Meeting held March 9, 2020, Special Meeting of Council held March 20, 2020 and Committee of the Whole meeting held on April 6, 2020 be adopted as presented.

CARRIED.

### **DELEGATIONS**

Tina Viney of Shoemaker, Viney and Friesen  
Presentation of the Draft 2019 Audited Financial Statements.

### ***Resolution No. 054-2020***

Moved by: C. Clausing

RESOLVED THAT Council accept the 2019 Audited Financial Statements and Financial Information Return as presented and further direct Ron Cust, CAO to sign and ensure filing is completed as required.

CARRIED.

Delegate Tina Viney left the meeting at 6:45 p.m.

**PUBLICS CORNER**

None.

**OLD BUSINESS**

*RFD 2020-04-01  
ICF Agreement with  
Amendments*

**Resolution No. 055-2020** Moved by: D. Nyal  
RESOLVED THAT Council moved forward in signing the Intermunicipal  
Collaboration Framework with Westlock County as presented.  
CARRIED.

*Office Space Request*

**Resolution No. 056-2020** Moved by: C. Clausing  
RESOLVED THAT Council direct Administration to table the rental of space  
within the Administration office at this time, and bring back for consideration  
following COVID-19 pandemic resolution.  
CARRIED.

*Consideration for Purchase  
Of the K. Nyal Properties  
Located at Plan 0220722,  
Block 14, Lot 4, and Plan  
0220723, Block 3, Lot 3  
In Clyde*

**Resolution No. 057-2020** Moved by: C. Clausing  
RESOLVED THAT Council direct Administration to draft a one-page report  
regarding the property which would include value estimates and potential use  
and bring forward to Council for consideration at a future meeting.  
CARRIED.

*RFD 2020-04-01  
2020 Operating Budget*

**Resolution No. 058-2020** Moved by: D. Dillman  
RESOLVED THAT Village of Clyde Council approve the 2020 Operating  
Budget as amended.  
CARRIED.

**Resolution No. 059-2020** Moved by: D. Nyal  
RESOLVED THAT Village of Clyde Council direct Administration to bring  
forward a more aggressive approach to delinquent or vacant lots to remedy  
and reduce the amount outstanding, as well as a plan for recovery for 2020  
outstanding property tax debts.  
CARRIED.

**NEW BUSINESS**

*RFD 2020-04-03  
Tax Penalty and Interest  
Arrears Due to Utility Rollover  
for 999493 Alberta Ltd.*

**Resolution No. 060-2020** Moved by: D. Nyal  
RESOLVED THAT Council direct Administration n to remove outstanding  
penalties and fees from tax rolls 30200, 30500 and 29000 due to extraordinary  
Administrative circumstances and a lack of communication prior to application  
of penalties, and further directs Administration to advise the landowner that  
any amounts outstanding will not be considered for removal in 2020 or going  
forward.  
CARRIED.

*RFD 2020-04-04  
Utility Leniency Requests*

**Resolution No. 061-2020** Moved by: D. Nyal  
RESOLVED THAT Council direct Administration to address utility leniency  
requests from utility account holders providing a monthly report to council,  
regular penalties and disconnection processes will apply, if satisfaction is not  
reached with Administration an appeal process will be available at a future  
Council meeting.  
CARRIED.

*RFD 2020-04-05  
Rates of Taxation for the  
Year 2020 Bylaw No 2020-04-01*

**Resolution No. 062-2020** Moved by: D. Nyal  
RESOLVED THAT Council complete first reading of Bylaw No. 2020-04-01  
Rates of Taxation for the Year 2020.  
CARRIED.

**Resolution No. 063-2020**

Moved by: D. Nyal

RESOLVED THAT Council complete second reading of Bylaw No. 2020-04-01 Rates of Taxation for the Year 2020.

CARRIED.

**Resolution No. 064-2020**

Moved by: C. Clausing

RESOLVED THAT Council provide unanimous consent to proceed with third reading of Bylaw No. 2020-04-01 Rates of Taxation for the Year 2020.

CARRIED.

**Resolution No. 065-2020**

Moved by: N. Dvernichuk

RESOLVED THAT Council complete third and final reading of Bylaw No. 2020-04-01 Rates of Taxation for the Year 2020.

CARRIED.

*RFD 2020-04-06  
Direction for Property Tax Due Dates and Penalty Application For the 2020 Tax Year Due To COVID-19*

**Resolution No. 066-2020**

Moved by: D. Dillman

RESOLVED THAT Council direct Administration to maintain the 2020 Property Tax Due date of June 30 but alter the penalty dates for both residential and non-residential properties to September 30, 2020, October 31, 2020 and January 31, 2021.

CARRIED.

*Facility, Parks, Campground Ag Society Operated Facility Closure Due to COVID-19*

**Resolution No. 067-2020**

Moved by: C. Clausing

RESOLVED THAT Council direct Administration to maintain closure of all recreation facilities through the end of May 2020, the lifting of the closure or Potential extension of the closure will be re-evaluated at the May 2020 Regular Meeting of Council.

CARRIED.

*Resident Bev Pollard left the meeting at 8:12 p.m.*

**FINANCIALS**

**Resolution No. 068-2020**

Moved by: C. Clausing

RESOLVED THAT Council accept the March 2020 Bank Reconciliation, March 2020 accounts payable Cheque list and March 31, 2020 Year to Date Trial Balance as presented.

CARRIED.

**CAO REPORTS**

**Resolution No. 069-2020**

Moved by: C. Clausing

RESOLVED THAT Council accept the CAO Report and Action List for March 2020 as presented.

CARRIED.

**COUNCIL REPORTS**

Appointments:  
*Mayor Clausing*

Westlock FCSS – Next meeting is May 13, 2020  
Joint Services/Regional Collaboration Committee – Nothing to report. No meeting held.  
Inter Collaborate Framework Committee – Nothing to report. No meeting held.  
Fire, Emergency and Disaster Services – Nothing to report. No meeting held.

*Deputy Mayor Dvernichuk*

GROWTH ALBERTA – Nothing to report.  
Joint Services /Regional Collaboration Committee – Nothing to Report.

Yellowhead Regional Library – Nothing to Report.

*Councillor Nyal*

Clyde and District Ag Society – Meeting held, minutes to follow.  
Homeland Housing Board – Nothing to Report. Next meeting April 23, 2020  
Inter Collaboration Framework – Nothing to report. No meeting held.

*Councillor Purdy*

Westlock Regional Waste Management Commission – Next meeting April 24, 2020.  
Fire, Emergency and Disaster Services – Nothing to report. No meeting held.

*Councillor Dillman*

Westlock Regional Water Services Commission - Nothing to report. Next meeting scheduled for April 22, 2020.  
Fire, Emergency and Disaster Services - Nothing to report. No meeting held.

**Resolution No. 070-2020** Moved by: C. Clausing  
RESOLVED THAT Council accept the Council reports as presented.  
CARRIED.

*Resident Jim Rau left the meeting at 8:30 p.m.*

**MEETINGS AND ITEMS FORTHCOMING**

Fire, Emergency and Disaster Service Meeting – TBD  
Construction Projects – Water Sewer, Paving, Sidewalk, Curbs, Drainage, Landscaping, Building Repair – Committee of the Whole May19, 2020

*Media Andreea Resmerita left the meeting at 8:33 p.m.*

**COUNCIL AGENDA AND REQUEST FOR DECISIONS**

None provided.

**Resolution No. 071-2020** Moved by: D. Nyal  
RESOLVED THAT Council direct Administration cancel the Village Wide Clean Up event for 2020 in the interest of public safety due to the COVID-19 pandemic.  
CARRIED.

**CORRESPONDENCE**

**Resolution No. 072-2020** Moved by: C. Clausing  
RESOLVED THAT Council accept the correspondence as presented.  
CARRIED.

**NEXT COUNCIL MEETING**

Monday May 11, 2020 at 6:00 p.m.

**NEXT COMMITTEE OF THE WHOLE MEETING**

Tuesday May 19, 2020 at 6:00 p.m.

**ADJOURNMENT**

Mayor Clausing adjourned the meeting at 8:51 p.m.

These minutes approved the 11<sup>th</sup> day of May 2020.

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Mayor

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CAO