



MINUTES

**Regular Meeting
Village of Clyde**

Monday, January 13, 2020 - Council Chambers

The Village of Clyde Council, in the Province of Alberta, held their regular meeting on Monday, January 13, 2020 in Village of Clyde Council Chambers.

COUNCIL PRESENT

Christa CLAUSING, Mayor
Nat DVERNICHUK, Deputy Mayor
Arthur PURDY, Councillor
Danielle DILLMAN, Councillor
Doug NYAL, Councillor

IN ATTENDANCE

Jaye Parrent, Finance and Assistant CAO

DELEGATION, RESIDENTS AND PUBLIC

Chief Dan Blackburn, Transitional Solutions Inc.
Chief James Hoetmer
Deputy Chief Perry Lumayko
Shonda Sawchyn
Bev Pollard
Andreea Resmerita – Media arrived approx. 6:40 p.m.

CALL TO ORDER

Mayor Clausing called the meeting to order at 6:01 p.m.

ADOPTION OF THE AGENDA

Resolution No. 001-2020

Moved by: D. Dillman

RESOLVED THAT the agenda for the January 13, 2020 regular meeting of council be adopted as presented.

CARRIED.

ADOPTION OF MEETING MINUTES

Resolution No. 002-2020

Moved by: C. Clausing

RESOLVED THAT the minutes of the Regular Meeting held December 9, 2019 and the Committee of the Whole meeting held December 18, 2019 be adopted as presented.

CARRIED.

DELEGATIONS

Resolution No. 003-2020

Moved by: C. Clausing

RESOLVED THAT the information provided for the conclusion of the Fire Services Report by Chief Dan Blackburn of Transitional Solutions Inc. be accepted as presented.

CARRIED.

PUBLICS CORNER

None.

Andreea Resmerita, Westlock News arrived at 6:40 p.m.

OLD BUSINESS

RFD 2020-01-01
Fire Service Review Report

Resolution No. 004-2020 Moved by: D. Nyal
RESOLVED THAT Council accept the Final Fire Service Report as presented.
CARRIED.

RFD 2020-01-02
*Fire Protection and
Emergency Services Cost
Model for ICF Discussions*

Resolution No. 005-2020 Moved by: C. Clausing
RESOLVED THAT Administration move forward in awarding the contract for
Fire Protection and Emergency Services Cost Model for ICF discussion to
Transitional Solutions Inc, not to exceed a total of \$15,000.00 plus GST.
CARRIED.

Chief James Hoetmer left the meeting at 6:50 p.m.

RFD 2020-01-03
*Peace Officer Model for
ICF Discussions*

Resolution No. 006-2020 Moved by: D. Nyal
RESOLVED THAT Administration move forward in awarding a contract for a
Peace Officer Plan Report for ICF discussions for an amount not to exceed
\$12,000.00 plus GST.
CARRIED.

Residents Shonda Sawchyn and Bev Pollard left the meeting at 6:55 p.m.

RFD 2020-01-04
*Purchasing Policy
2020-01-01*

Resolution No. 007-2020 Moved by: C. Clausing
RESOLVED THAT Council approve the Village of Clyde Purchasing Policy
2020-01-01 as amended and rescind Purchasing Policy 2016-04.
CARRIED.

RFD 2020-01-05
*Westlock Regional Waste
CARE Management Commission
Hosted CARE (Coordinated
Action for Recycling Enterprises)
Conference*

Resolution No. 008-2020 Moved by: C. Clausing
RESOLVED THAT Council does not participate as a sponsor of the Alberta
conference hosted by Westlock Regional Waste Management Services in
February 2020.
CARRIED.

NEW BUSINESS

RFD 2020-01-06
*Municipal Emergency
Management Plan
Development for ICF
Discussions*

Resolution No. 009-2020 Moved by: C. Clausing
RESOLVED THAT Council directs Administration to hire an experienced
“Consulting Agency” to prepare a report that will provide options for Council to
refer to during ICF deliberations and meetings and identify updates to the
current Emergency management plan to a maximum of \$10,000.00 plus GST.
CARRIED.

RFD 2020-01-07
*Safety Codes Planning and
Process Development for
ICF Discussions*

Resolution No. 010-2020 Moved by: C. Clausing
RESOLVED THAT Administration move forward in awarding a contract for a
Safety Codes Planning and Process Development for ICF discussions to
Phoenix Elite for an amount not to exceed \$12,000.00 plus GST.
CARRIED.

RFD 2020-01-08
*Extend Service Agreement
With Transitional Solutions Inc.*

Resolution No. 011-2020 Moved by: A. Purdy
RESOLVED THAT Council extend the service contract with Transitional
Solutions Inc. to provide contracted Chief Administrative Officer Services to
December 31, 2021 at a cost of \$5750.00 plus GST per month.
CARRIED.

RFD 2020-01-09
First Reading IDP Bylaw

Resolution No. 012-2020 Moved by: D. Nyal
RESOLVED THAT Council approve the first reading of the Inter Municipal

Bylaw 2020-01-01

Development Plan Bylaw No.2020-01-01.

CARRIED.

RFD 2020-01-10
Request for North
Saskatchewan Watershed
Alliance

Resolution No. 012-2020

Moved by: C. Clausing

RESOLVED THAT Council direct Administration to draft a letter of support for the North Saskatchewan Watershed Alliance.

CARRIED.

RFD 2020-01-11
Annual Cost of Living
Adjustment – Village

Resolution No. 013 – 2020

Moved by: D. Nyal

RESOLVED THAT Council choose not to approve a 2020 Cost of Living adjustment for Village Employees.

CARRIED.

FINANCIALS

Resolution No. 014-2020

Moved by: C. Clausing

RESOLVED THAT Council accept the December 2019 Bank Reconciliation, Accounts payable Cheque list and December 31, 2019 Year to Date Trial Balance as presented.

CARRIED.

CAO REPORTS

Resolution No. 015-2020

Moved by: C. Clausing

RESOLVED THAT Council accept the December Action List as presented.

CARRIED.

December CAO Report, deferred to February 10, 2020 meeting.

COUNCIL REPORTS

Appointments:
Mayor Clausing

Westlock FCSS – Next meeting scheduled for January 15, 2020
Joint Services/Regional Collaboration Committee – Nothing to report. No meeting held.
Inter Collaborate Framework Committee – Nothing to report. No meeting held.
Fire, Emergency and Disaster Services – Nothing to report. No meeting held.

Deputy Mayor Dvernichuk

GROWTH Alberta – Nothing to report. No meeting held.
Joint Services/Regional Collaboration Committee - Nothing to report. No meeting held.
Yellowhead Regional Library - Nothing to report. No meeting held.

Councillor Nyal

Clyde and District Ag Society – AGM to be held January 14, 2020.
Homeland Housing Board – Minutes attached.
Fire, Emergency and Disaster Services - Nothing to report. No meeting held.

Councillor Purdy

Westlock Regional Waste Management Commission – Nothing to report. No meeting held.
Fire, Emergency and Disaster Services - Nothing to report. No meeting held.

Councillor Dillman

Westlock Regional Water Services Commission - Nothing to report. No meeting held.
Fire, Emergency and Disaster Services - Nothing to report. No meeting held.

Resolution No. 016-2020

Moved by: C. Clausing

RESOLVED THAT Council accept the Council reports as presented.

CARRIED.

**MEETINGS AND ITEMS
FORTHCOMING**

Employee Performance Reviews, January 27-31, 2020
Fire, Emergency and Disaster Services Meeting, February 18 at 5:00pm
Tri County ICF Meetings TBD February, March and April 2020
Construction Projects – Water, Sewer, Paving, Sidewalk, Curbs, Drainage,
Landscaping, Building Repair – Committee of the Whole February 18 and
March 16, 2020
ICF Deadline of April 1, 2020

**COUNCIL AGENDA AND
REQUEST FOR DECISIONS**

None provided.

CORRESPONDENCE

Resolution No. 017-2020

Moved by: C. Clausing

RESOLVED THAT Council accept the correspondence as presented.

CARRIED.

NEXT COUNCIL MEETING

February 10, 2020 at 6:00 p.m.

**NEXT COMMITTEE OF
THE WHOLE MEETING**

February 18, 2020 at 6:00 p.m.

ADJOURNMENT

Mayor Clausing adjourned the meeting at 7:45 p.m.

These minutes approved the 10th day of February 2020.

Mayor

CAO