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## MINUTES

Regular Meeting  
Village of Clyde

Monday, March 13, 2023, at 6:00 p.m.– Council  
Chambers

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The Village of Clyde Council, in the Province of Alberta, held their Regular meeting of Council in Council Chambers.

### COUNCIL PRESENT

Charis AGUIRRE, Mayor  
Donna MOORE, Councillor  
Philip PETKAU, Councillor  
Alma CRUISE IRWIN, Councillor

### IN ATTENDANCE

Jaye Parrent, CAO – Recording Secretary

#### Regrets

Megan Brill, Finance and EA

#### DELEGATION, RESIDENTS AND PUBLIC

Kristine Jean – Media

### CALL TO ORDER

Mayor Aguirre called the meeting to order at 6:05 p.m.

Mayor Aguirre delivered the Treaty Land Acknowledgement.

### ADOPTION OF THE AGENDA

*Resolution No. 031-2023*

Moved by: A. Cruise Irwin

RESOLVED THAT the agenda for the March 13, 2023, Regular Meeting of Council be adopted as presented.

CARRIED.

### ADOPTION OF MEETING MINUTES

*Resolution No. 032-2023*

Moved by: P. Petkau

RESOLVED THAT the minutes of the Regular Meeting of Council held on February 13, 2023, be adopted as presented.

CARRIED.

### PUBLIC HEARING

None.

### DELEGATIONS

None.

### OLD BUSINESS

None.

### NEW BUSINESS

*Nomination of  
Deputy Mayor*

Mayor Aguirre called for nominations for Deputy Mayor  
Councillor Donna Moore nominated Councillor Alma Cruise Irwin.  
Nominations were called for a second time.  
Nominations were called for a third and final time.

CA

Nominations ceased.

Mayor Aguirre declared Councillor Alma Cruise Irwin as Deputy Mayor, by acclamation for the term of March 13, 2023, through October 16, 2023, as Alma Cruise Irwin.

***Deputy Mayor Alma Cruise Irwin was administered the Oath of Office by Mayor Aguirre and the same was commissioned by CAO Jaye Parrent.***

CARRIED.

***RFD 2023-03-01  
Committee Appointments***

**Resolution No. 033-2023**

Moved by: D. Moore

RESOLVED THAT Council alter committee appointments to fill vacant positions indicated on the attached sheet which will form part of the minutes.

CARRIED.

***RFD 2023-03-02  
Village of Clyde By-Election***

**Resolution No. 034-2023**

Moved by: D. Moore

RESOLVED THAT Council call for the Village of Clyde By-Election on May 15, 2023, which would establish a nomination day of April 17, 2023; and further appoints the Returning Officer as Megan Brill, and Substitute Returning Officer as Jaye Parrent.

CARRIED.

***RFD 2023-03-03  
Special Ballot for Village of  
Clyde By-Election***

**Resolution No. 035-2023**

Moved by: P. Petkau

RESOLVED THAT Council allow for special mail ballots for the Village of Clyde By-Election scheduled for May 15, 2023.

CARRIED.

***RFD 2023-03-04  
Proposed Workplace  
Harassment and  
Violence Prevention Policy***

**Resolution No. 036-2023**

Moved by: A. Cruise Irwin

RESOLVED THAT Council adopt the Workplace Harassment and Violence Prevention Policy 2023-03-01, as presented.

CARRIED.

***RFD 2023-03-05  
Driver Safety Policy***

**Resolution No. 037-2023**

Moved by: P. Petkau

RESOLVED THAT Council adopt the Driver Safety Policy 2023-03-02, as presented; and further rescind Municipal Vehicle and Equipment Policy 02-2002.

CARRIED.

***RFD 2023-03-06  
Personal Protective  
Equipment (PPE) Policy***

**Resolution No. 038-2023**

Moved by: D. Moore

RESOLVED THAT Council adopt the Personal Protective Equipment (PPE) Policy 2023-03-03, as presented.

CARRIED.

***RFD 2023-03-07  
Health and Safety Policy***

**Resolution No. 039-2023**

Moved by: P. Petkau

RESOLVED THAT Council adopt the Health and Safety Policy 2023-03-04, as presented.

CARRIED.

***RFD 2023-03-08  
Computer and Technology  
Acceptable Use Policy***

**Resolution No. 040-2023**

Moved by: D. Moore

RESOLVED THAT Council adopt the Computer and Technology Acceptable Use Policy 2023-03-05, as presented.

CARRIED.

**CLOSED SESSION**

**Resolution No. 041-2023** Moved by: A. Cruise Irwin  
RESOLVED THAT Council enter closed session under FOIPP Section 16 and 24 – Potential Loss or Gain of a Third Party, Advice from Officials regarding Joint Use Planning Agreement – Pembina Hills, FOIPP section 16 and 24 – Potential Loss or Gain of a Third Party, Advice from Officials regarding Plan 7621046, Block 10, Lot 12, FOIPP Section 21 and 23 — Intergovernmental Relations, Public Body Confidences at 6:35 p.m.

**Resolution No. 042-2023** Moved by: D. Moore  
RESOLVED THAT Council return to an open meeting at 7:21 p.m.  
CARRIED.

**RFD 2023-03-09  
Joint Use Planning  
Agreement**

**Resolution No. 043-2023** Moved by: D. Moore  
RESOLVED THAT Council is comfortable with the Joint Use Planning Agreement as editorially amended with Pembina Hills School Division and request that Administration contact to with Pembina Hills Representative to action and execute the agreement.  
CARRIED.

**FINANCIALS**

**Resolution No. 044-2023** Moved by: D. Moore  
RESOLVED THAT Council accept the bank reconciliation for February 2023, the year to February 28, 2023 Trial Balance and the Accounts Payable Cheque listing for February 2023 as presented.  
CARRIED.

**CAO REPORTS**

**Resolution No. 045-2023** Moved by: A. Cruise Irwin  
RESOLVED THAT Council accept the CAO Verbal Report and Action List for March 2023 as presented.  
CARRIED.

**COUNCIL REPORTS**

*Appointments:  
Mayor Logan Aguirre*

Joint Services/Regional Collaboration Committee – Nothing to Report.  
Regional Economic Development Committee – Nothing to Report.

*Deputy Mayor Cruise Irwin*

Clyde and District Ag Society – Unable to attend meeting.  
Homeland Housing – Nothing to Report.  
Municipal Planning Commission – Nothing to Report.

*Councillor Moore*

Intermunicipal Collaboration Framework – No meetings.  
Yellowhead Regional Libraries – No meetings.

*Councillor Petkau*

Westlock Regional Waste Management Commission – Meeting was held March 16, 2023.

**Resolution No. 046-2023** Moved by: D. Moore  
RESOLVED THAT Council accept the Council Committee Reports for March 2023 as presented.  
CARRIED.

**CORRESPONDENCE**

**Resolution No. 047-2023** Moved by: P. Petkau  
RESOLVED THAT Council accepted the correspondence as follows;  
(a) Correspondence from the Honourable Rebecca Schulz, Minister of Municipal Affairs, regarding Budget 2023;  
(b) Correspondence from the Honourable Rebecca Schulz, Minister of Municipal Affairs, regarding the LGFF, MSI and CCBF funding allocations;

(c) Correspondence from Mayor Debora Dueck of the Town of Tofield dated February 14, 2023, regarding the Camrose Casino Relocation;

CARRIED.

**NEXT COUNCIL MEETING**

April 17, 2023, at 6:00 p.m.

Moved by: D. Moore

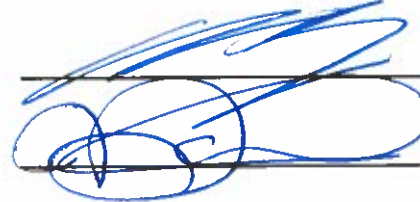
**NEXT POLICY AND  
PRIORITIES COMMITTEE  
MEETING**

May 15, 2023, at 6:00 p.m.

**ADJOURNMENT**

The meeting was adjourned at 7:43 p.m.

These minutes approved the 17<sup>th</sup> day of April 2023.

  
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Mayor  
\_\_\_\_\_  
CAO